

Faith Baptist Church
CHILD CARE CENTER PARENT AGREEMENT

Childs Name _____ Age: _____

1. A **non-refundable enrollment fee** is due at the time of enrollment. When a child is withdrawn and then wishes to re-enter the center, a new fee must be paid.
2. A non-refundable activity fee will be applied upon enrollment and each August thereafter to help defray the expense of materials and supplies.
3. The weekly fee is due each Monday. If payment is not received by Thursday at 4:00 p.m., a late fee of \$10.00 will be applied to your account. If your account is not made current within one week, your child will not be able to attend the Center the following Monday.
4. A late pick up fee of \$10.00 per child is charged for each 15 minutes or part thereof for parents arriving after closing. Late fees start at 6:01p.m. This fee will be added to your bill. The hours of services are from 7:00 a.m. to 6:00 p.m.
5. A \$35.00 fee will be charged for all returned checks. After a check has been returned for insufficient funds, future payments will need to be made by cash, money order or credit card.
6. All fees are based on a flat weekly rate regardless of holidays or any extra vacation days you may choose to take.
7. Your weekly fee is determined by the program you select. The fee is the same every week even if you miss a day for any reason and will only change because of over-time hours. Changing a program requires a one week processing time and a fee of \$5 per change.
8. If your child attends a One Day, Two Day or Three Day Program, the days must be the same each week. Payment must be made for all scheduled days regardless of days that fall on a holiday or days missed.
9. Families with more than one child attending preschool will receive a discount for the second child. (This applies to full day, 5 day a week programs only).
10. Children enrolled in the 35 or 50 hour program are entitled to one program week of vacation after being enrolled for three months. Please see preschool manual for details.
11. A one week written notice of withdrawal must be given. Upon withdrawal all balances must be paid.
12. You may change your program by completing a new form, pay the \$5.00 change program fee and allow one week to process your change.
13. Payments are to be made in the Finance Office of in the payment boxes which are located outside the Preschool Office and the Finance Office. You may also give your payment to the preschool director during drop-off in the morning.

Signature of Parent - Guardian

Date

PRESCHOOL PLUS

Choose this program for children 2½ to 4yr olds. This program offers the academic portion of the school day *plus* daycare hours available before and after preschool (*Daycare operates from 7:00 a.m. – 6:00 p.m.*).

Half Day Preschool (Academics Only)

8:30 a.m. – 12:00 p.m.

- Monday – Friday \$97.00 weekly
- 3 Days \$72.00 weekly
- 2 Days \$49.00 weekly
- 1 Day \$26.00 weekly

Preschool Full Day (Including Academics)

8:15 a.m. – 3:15 p.m.

- Monday – Friday \$145.00 weekly
- 3 Days \$89.00 weekly
- 2 Days \$65.00 weekly
- 1 Day \$39.00 weekly

DAYCARE PLUS

Choose this program for children 2½ to 4 yr olds. This program offers the daycare program *plus* the learning opportunities of the Faith Baptist Preschool. (*Daycare operates from 7:00 a.m. – 6:00 p.m.*)

50 hr Daycare Plus Academics

- First Child \$160.00 weekly
- Multi-Child Discount \$143.00 weekly

35 hr Daycare Plus Academics

- First Child \$145.00 weekly
- Multi-Child Discount \$132.00 weekly

ADDITIONAL FEES

Registration Fee \$40.00 by April 1st
(*non-refundable*) \$60.00 after April 1st

Activity Fee (3 or 5 day) \$135.00

Activity Fee (1 or 2 day) \$68.00

Drop Off Fee (unscheduled days) \$38.00

Hours over the limit in your chosen program will be charged at the extended care rate of \$3.75 per hour (or any part of an hour) for each child.

FAITH BAPTIST CHURCH CHILD CARE CENTER GENERAL INFORMATION

1. The Faith Baptist Church Child Care Center is located in the facilities of the Faith Baptist Church in Fredericksburg, Virginia. Of the total church property, 3,840 square feet, including spacious playgrounds, has been devoted to this program. The Faith Baptist Church Child Care center is religiously exempt from licensure as a child-sponsored ministry.
2. Child Care is provided for children ages 2½ to 6, with Extended Care for students enrolled in the Faith Baptist School. The attendance capacity for the center is 90 children with a 1-10 staff ratio.
3. All snacks are provided for the children in the Child Care Center. A pre-prepared hot lunch is available through the Child Care Center. A current menu may be obtained from the office in August of each year.
4. All supervisory personnel are required to submit a statement prepared by a licensed physician or nurse practitioner which certifies that they are free from disabilities that would hinder their work with children.
5. The Faith Baptist Church carries the appropriate public liability insurance.
6. All staff members in the Child Care Center are practicing Christians. Every staff worker is familiar with the policies and procedures with the center and has received annual in-service training.

Daycare Closings 2011-2012

Labor Day	September 5, 2011
Thanksgiving Holiday	November 24-25, 2011
Observing Christmas Holiday	December 26, 2011
Observing New Years Day	January 2, 2012
Good Friday	April 6, 2012
Memorial Day	May 28, 2012
Independence Day	July 4, 2012